



Orion ISO

9400 Golden Valley Road, Golden Valley, MN 55427

www.orioniso.com

1/1/2019-12/31/2019

2019

Semi-monthly Payroll

Month	Payroll Period Start Date	Payroll Period End Date	Timesheet Due Date Due by 5:00pm	Pay Date	Late Timesheet Off-Cycle Pay Date
January	1/1/2019	1/15/2019	1/19/2019	1/31/2019	2/4/2019
	1/16/2019	1/31/2019	2/4/2019	2/15/2019	2/19/2019
February	2/1/2019	2/15/2019	2/19/2019	2/28/2019	3/4/2019
	2/16/2019	2/28/2019	3/4/2019	3/15/2019	3/19/2019
March	3/1/2019	3/15/2019	3/19/2019	3/29/2019	4/2/2019
	3/16/2019	3/31/2019	4/2/2019	4/15/2019	4/17/2019
April	4/1/2019	4/15/2019	4/17/2019	4/30/2019	5/2/2019
	4/16/2019	4/30/2019	5/2/2019	5/15/2019	5/17/2019
May	5/1/2019	5/15/2019	5/17/2019	5/31/2019	6/4/2019
	5/16/2019	5/31/2019	6/2/2019	6/14/2019	6/18/2019
June	6/1/2019	6/15/2019	6/17/2019	6/28/2019	7/2/2019
	6/16/2019	6/30/2019	7/2/2019	7/15/2019	7/17/2019
July	7/1/2019	7/15/2019	7/17/2019	7/31/2019	8/2/2019
	7/16/2019	7/31/2019	8/2/2019	8/15/2019	8/19/2019
August	8/1/2019	8/15/2019	8/17/2019	8/30/2019	9/4/2019
	8/16/2019	8/31/2019	9/2/2019	9/13/2019	9/17/2019
September	9/1/2019	9/15/2019	9/17/2019	9/30/2019	10/2/2019
	9/16/2019	9/30/2019	10/2/2019	10/15/2019	10/17/2019
October	10/1/2019	10/15/2019	10/17/2019	10/31/2019	11/4/2019
	10/16/2019	10/31/2019	11/2/2019	11/15/2019	11/19/2019
November	11/1/2019	11/15/2019	11/17/2019	11/29/2019	12/3/2019
	11/16/2019	11/30/2019	12/2/2019	12/13/2019	12/17/2019
December	12/1/2019	12/15/2019	12/17/2019	12/31/2019	to be determined
	12/16/2019	12/31/2019	1/2/2020	1/15/2020	1/17/2020

Timesheets must be received by 5:00pm on the due date to be considered as received ontime and paid ontime. Send timesheets as soon as you work your last shift in a pay period. Timesheets received after 5:00pm on the due date will be processed on the late timesheet off-cycle pay date listed in column F

Late timesheets received more than 5 days after the due date, will not process until the next scheduled pay date.

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